



VMBIP Team Update- October 2005

COMMUNICATIONS- **Tasneem Malik (Team Leader-NIP)**, Michael Dumond (NH), Don Blose (OK), Rosemary Spence (CO), Karen Hess (TX), Charles Beets (AR), Kristine Sheedy (NIP), Paul Garrison (NIP, Field Staff), Heidi Grady (BAH), Barbara Laymon (NC)

PURPOSE

Promote communication and information exchange between VMBIP teams and key stakeholders and other partners through presentations, written documents, web site, and discussions.

ACTIVITIES

- Develop materials to provide stakeholders and workgroups with current and accurate information on VMBIP activities
- Develop and distribute a 2-4 page quarterly update to summarize the activities, major accomplishments, and short term objectives of the 6 VMBIP work teams
- Develop a VMBIP grantee website to provide a forum for distributing information on VMBIP to a larger audience
- Support the other work teams and the pilot projects to create and distribute their external/internal communications plans

GOALS

- Identify venues and mechanisms to provide further communication activities and opportunities for information feedback and exchange, including the annual Program Managers Meeting (September 2005), Vaccine University (November/December 2005), and the National Immunization Conference (March 2006)

PARTNERS

AIM, NIP (internal and field staff), ASTHO, NACCHO, CSTE, VFC Coordinators, providers, and manufacturers

FISCAL OPERATIONS- Gary Buckett (Team Leader-NIP), Lisa Jacques-Carroll (NIP), Jennifer Ballew (NIP), Elmira Benson (PGO), Ellen Cooper (FMO), Brenda Good Miller (PGO), Will Hutton (FMO), Jeff Napier (PGO), Stan Owens (NIP), Ken Sharp (NIP), Barbara Laymon (NC), David Lynch (NY), Tony Payton (OH), Beth Rowe-West (NC), Vincent Sacco (CT), Pejman Talebian (MA), Annette Wells (GA), Elizabeth Powers (BAH), Heidi Grady (BAH), Erin Rebholz (BAH), Erin Seabolt (BAH)

PURPOSE

Develop operating guidelines for all aspects of a new approach to managing federal and state vaccine funds.

ACTIVITIES

- Finalized the Funds Management Near-Term Transition Plan: incorporated input from a variety of stakeholders and distributed for CDC clearances
- Prepared for the transition of 317 DA vaccine funds. Developed models to project the amount of 317 funds that would not be spent by the end of the federal fiscal year 2005, and worked with grantees to validate these amounts
- Developed methodologies for allocating 317 transition funds across the manufacturer contracts
- Began to develop funds management systems requirements working with the Systems Team to develop high level requirements for first release of the new order management system
- Conducted site visits and conference calls with VMBIP pilot sites to understand each project's unique systems for vaccine management and to plan for implementation of the new vaccine funding model
- Developed sample invoicing reports and sent to pilot projects for review

GOALS

- Execute the near-term funds transition plan. Coordinate transition to managing funds on a federal fiscal year basis and ensure a smooth transition between FY05 to FY06
- Complete detailed plans for the end-state vaccine funds management, including roles and responsibilities, standard operating procedures, systems and reporting requirements
- Continue to support pilot projects, facilitating their transition to the new funding model
- Work with other grantees as they transfer to the new funding process

PARTNERS

- The team is divided into federal and state/AIM sub-teams in order to better focus on issues related to each funding type
- The team also continues to work with each of the pilot projects (Maryland, California, Chicago, and Washington State) on implementation planning

STOCKPILE- Eddie Wilder (Team Leader-NIP), Brenda Good Miller (PGO), Aaron Rak (FMO), Brock Lamont (NIP), Alan Kierstead (BAH), Joey Olivier (BAH)

PURPOSE	Improve the efficiency and effectiveness of the pediatric vaccine stockpile administration and management.
ACTIVITIES	<ul style="list-style-type: none"> ▪ Collaborated with the SEC and the vaccine manufacturers to close the revenue recognition issue ▪ Confirmed stockpile target quantities with the Stockpile Target Working Group (participation from NIP, NVAC and ACIP) ▪ Communicated stockpile build-up proposals (quantities and timing of purchases and deliveries) to manufacturers ▪ Worked with HHS to draft report to update Senate on progress of pediatric stockpile ▪ Updated Stockpile Strategic Plan to reflect recent changes in the stockpile program ▪ Held monthly teleconferences with vaccine manufacturers to share project status and obtain feedback
GOALS	<ul style="list-style-type: none"> ▪ Confirm stockpile build-up proposals with all 4 pediatric vaccine manufacturers ▪ Extend existing storage and maintenance contracts ▪ Solicit remaining two manufacturers for new storage and maintenance contracts ▪ Incorporate recent research and analysis to produce a stockpile management plan in September 2005
PARTNERS	SNS, pediatric vaccine manufacturers, PGO, FMO

PILOT- Brock Lamont (Team Leader-NIP) Mary Mulholland (NIP), Joe Nay (NIP), Nancy Fasano (NIP), Janet Kelly (NIP), Gary Buckett (NIP), Sandra Gambescia (NIP), Barbara Laymon (NC), Jack Nemecek (NIP), Brad Prescott (NIP), Alan Kierstead (BAH), Mark Ciampa (BAH), Elizabeth Powers (BAH), Sherry Altman (BAH), Erin Rebholz (BAH), Chris Walzer (BAH)	
PURPOSE	Design a pilot program for VMBIP that ensures implementation success and identifies critical issues that need to be addressed prior to full scale implementation across grantees.
ACTIVITIES	<ul style="list-style-type: none"> ▪ Conducted bi-weekly meetings with each pilot project to help facilitate the pilot implementation ▪ Created high-level activity plans for pilot projects and assigned relevant resources ▪ Developing evaluation plan to measure short and long term VMBIP performance ▪ Created templates for activity and communication plans and baseline process maps for use in full-scale project roll-out ▪ Began sequencing grantees for centralized distribution roll-out by conducting a survey of 26 in-house distribution grantees ▪ Conducted follow up site visits with 3 of the 4 pilot projects ▪ Gathered provider-level ordering information to facilitate development of provider profiles ▪ Developed high-level recommendations for near term ordering processes and initiated planning of near term ordering and operating models for each pilot ▪ Conducted FTE analysis for order processing and approval activity based on benchmarks and order processing model to support staffing decisions
GOALS	<ul style="list-style-type: none"> ▪ Identify the best practices to switch to centralized distribution and ordering ▪ Create a transition plan for the pilot programs that can be used by all projects during rollout ▪ Provide the necessary insight, tools, and resources for the pilot projects to succeed
PARTNERS	Pilot projects (California, Chicago, Maryland, Washington State)

ORDERING AND DISTRIBUTION- Mary Mulholland (Team Leader-NIP), Sandra Gambescia (Team Champion-NIP), Jean Popiak (NIP), Lisa Galloway (NIP), Harry McKnight (NIP), Victor Negron (NIP), Lisa Davis (NIP) Wendi Cate (NIP) Brenda Good Miller (PGO), Joey Olivier (BAH), Alan Kierstead (BAH), Alesia Lyons (BAH), Chris Porch (BAH), Laxmi Stebbins (BAH), Shawn Box (ME), Gary Rinaldi (NY), Dileep Sarecha (NYC), Kristen Harker (VA), Michelle Conner (GA), Mimi Luther/Lisa Moffett (OR), Ken Browning (AK), Joyce Burkett/Liz Lacheur (MT), Linda Abel (UT), Barbara Laymon (NC)

PURPOSE	Develop a model for national vaccine distribution contract (s), inventory management, and a centralized vaccine ordering process, including business rules for order processing.
ACTIVITIES	<ul style="list-style-type: none"> ▪ Held weekly conference calls beginning 10/6/2004 ▪ Held on-site meeting with AIM Team members June 8-10th to review Ordering System requirements and sample user interfaces ▪ Worked with the Systems Team to integrate feedback following identification, discussion and details of ordering and distribution requirements with AIM members ▪ Presented prioritization review results and Provider Ordering Operating Model to AIM team in 8/18/05 conference call ▪ RFP final draft was submitted to Procurements and Grants Office the first week of September 2005. <i>NOTE: The RFP was released on November 1. Proposals are due to CDC by January 17, 2006.</i>
GOALS	<ul style="list-style-type: none"> ▪ Present final draft of Provider Ordering Operating Model to AIM ▪ Work with Systems Team on design phase of ordering system
PARTNERS	AIM, PGO

SYSTEMS- Joseph Nay (Team Leader-NIP), Marc Overcash (NCPHI), John Woodfin (NIP), Janet Kelly (NIP), Lisa Galloway (NIP), Mary Mulholland (NIP), Brad Prescott (NIP), Ron Van Duyne (NIP), Kimp Walton (NIP), Paul Garrison (OK), Dan Hopfensperger (WI), Jeff Kingsbury (ID), Gary Rinaldi (NY), Mark Ciampa (BAH), Brian Behrens (BAH), Erin Seabolt (BAH), Chris Porch (BAH), Alesia Lyons (BAH), Joey Olivier (BAH)	
PURPOSE	Address the systems and technology needed to support the new business model, including identifying and defining system requirements.
ACTIVITIES	<ul style="list-style-type: none"> ▪ Conducted 3-day AIM Meeting with Immunization Project representatives and with the Ordering and Distribution Team to verify the accuracy and gain consensus on the ordering and distribution system requirements ▪ Conducted 5 review sessions and received Configuration Control Board approval of baseline ordering and distribution system requirements ▪ Drafted Ordering System Statement of Work (SOW) ▪ Identified and detailed NIPVAC and VACMAN Configuration Change Requests needed for the transition to centralized vaccine distribution
GOALS	Define and analyze the system requirements for the Centralized Ordering System SOW and provide program management support for implementation moving forward
PARTNERS	The Ordering & Distribution and Funds Management work teams